

WISCONSIN WORKS (W-2) CONTRACT AND IMPLEMENTATION (C&I) COMMITTEE

201 E Washington Ave., GEF 1, Room D203

Madison, WI

July 16, 2004

10:00 AM - 12:00 PM

MINUTES

Chair: Bill Clingan, DWS Division Administrator

W-2 Agency Representative Attendees:

Jane Batha	ACS	Mary Lontkowski	Marathon County DET
Kelly Blaschke	MAXIMUS	Liz Maloch	Lakeshore Consortium
Anne Carrell	PAW Consortium	Marilyn Putz	Kaiser Group
Liz Green	Capitol Consortium	John Rathman	Outagamie County
Deb Hughes	Southwest Consortium	Carmen Rivera	OIC-GM
Ed Kamin	Kenosha County	Shirley Ross	LaCrosse County
Tina Koehn	UMOS		

Other W-2 Agency Attendees:

Donna Blus	Marathon County DET	Shirley Kitchen	Capitol Consortium
Linda Brandenburg	OIC-GM	Kevin Loef	Kenosha County
		Ricardo Ybarra	MAXIMUS

DWD Staff Attendees:

Fred Bartol, DWS/BW-2	Jane Kahl, DWS/BW-2	Janice Peters, DWS/BW-2
Brenda Bell-White, DWS/BW-2	Joan Larson, DWS/BDS	Linda Preysz, DWS/AO
Nancy Buckwalter, DWS/BW-2	Sue Levy, DWS/BMS	Jenny Ritchey, DWS/BW-2
Linda Fisher, DWS/BW-2	Gerry Mayhew, DWS/BW-2	Tom Smith, ASD/BB
Heidi Hammes, DWS/BW-2	Kelly Millard, DWS/BDS	Mike Soref, DWS/BWI
Thia Heil, DWS/BJS	Pat McDonnell, DWS/AO	Edie Sprehn, DWS/BW-2
Ron Hunt, DWS/AO	Anna Oehler, DWS/BWI	

GUESTS:

Sarah Diedrick, WI Counties Assn.	Carol Medaris, WCCF
Tony Dziedzic, KG Consulting	Amy Mendel-Clemens, DHFS/BHCE
Erin Fath, DOA	Hal Menendez, LAW
Jennifer Gebert, OSER	Victoria Selkove, EJI/NCP

RECORDER: Edie Sprehn, DWS/BW-2

Welcome

Bill Clingan welcomed everyone to the meeting.

Review of June Minutes

The draft June 25, 2004 minutes was previously distributed by e-mail and there were no suggested edits to the draft minutes.

W-2 Progress Report

Bill Clingan reported on the following:

- 2004-2005 \$800,000 additional funding for Job Access Loans (JALs);
- 2004-2005 \$1 million funding for Hmong Refugee Resettlement services;
- The draft DWS Administrator's Memo on CSJs is targeted for issuance in the next week;

- The draft DWS Administrator's Memo on Plans to Provide Additional Resources to W-2 Agencies, targeted for issuance in the next week, is the first of two DES Administrator's Memos on funding; and
- The draft DWS Administrator's Memo on the Procedure to Request W-2 Additional Funding, targeted for issuance in the next several weeks, will be the second of two DWS Administrator's Memos on funding.

Next Steps

Bill Clingan, Ron Hunt, Nancy Buckwalter and Janice Peters reported on the following:

- Request to Joint Finance Committee - DWD anticipates requesting use of \$15.7 million from the Joint Finance Committee in September for W-2 providers who are financially challenged during the 2004-2005 W-2 contract period;
 - W-2 agencies identified to need an early release of funding - DWS will meet with W-2 agencies identified for early release of funding to discuss program, caseload and budget goals. DWS anticipates the release of these funds approximately by end of July;
 - Resources for Hmong Refugee Resettlement services;
 - The second W-2 funding amounts are targeted for issuance within the next several weeks, and written materials to agencies will include:
 - Target amount for each W-2 agency;
 - Description of how to access the funding and modify the agency's W-2 Plan; and
 - Up-front services, CSJ services and positive outcomes including SSI advocacy.
- The draft schedule includes a three-week turn around time, with Plans due in August with the understanding that funding will be provided after the Plan is approved. If DWS needs more information in the agencies' W-2 Plans, DWS may give some funding to W-2 agencies while holding back some funding until the Plan is approved.
- For each dollar that DWD puts into the W-2 Agency, DWD will need the agency to have another dollar of savings still have successful outcomes.
 - Except as discussed above, there is no additional funding available.
 - DWD needs to be successful with the Joint Finance Committee in September, including DWD's message, resources and assumptions being effective.
 - DWD wants all W-2 agencies to stay in the W-2 program.

Training Update:

There will be training to provide support because of the high error transactions in CARES.

Training will include:

- Case Management on upfront attachment;
- Planning for Employability Plans;
- Training in WisDOM for Interactive use; and
- Special needs courses.

There will be a data report to determine what are agency needs and a review on how to access information which otherwise may not be easy to access.

DWS will establish a C&I ad hoc W-2 T Workgroup. DWS also will review CMC policies and any training requirements on CMC versus entitlement during the three-month period.

Best Practices Presentations: Hmong Refugee Resettlement Services

Mary Lontkowski and Donna Blus from the Marathon County Department of Employment and Training (DET) presented on Marathon County's services for Hmong Refugees. Ricardo Ybarra from MAXIMUS presented on MAXIMUS' services to Hmong and other refugees in Milwaukee.

Suggestions for Agenda Topics for the Next Meeting

The following topics were suggested for the next or future C&I meetings:

- Performance Standards on Skills Attainment, including Literacy/Numeracy;
- NGA update; and
- Information available through WebI access.

NEXT MEETING DATE: **August 20, 2004, 10:00 a.m. – 12:00 noon**
 201 E. Washington St., Room D203, Madison, Wisconsin